

# FREQUENTLY ASKED QUESTIONS



Office of Auxiliary Services - Housing  
2020 -2021

## CURRENT RESIDENTS

### **I am a current resident and I cannot pay my rent on time. What should I do?**

According to the Lease Agreement, rent is due on the 1<sup>st</sup> of each month. Resident will automatically be assessed a \$50 late fee if rent remains unpaid after the 10<sup>th</sup> day of the month. As soon as you know you may not be able to pay your rent on time or in full, please notify the housing office by submitting an [Exception Request](#) form. All exceptions will be considered, but not all will be granted. Expect 1-3 weeks for the Housing Office to reach a decision on all exception requests. We understand circumstances change and the necessity of grace in all our lives, but we do ask everyone to do their best to pay their rent on time. Failure to do so may result in not receiving an offer of renewal at the conclusion of your lease agreement.

### **I am a current resident and I would like to vacate my apartment early. What are the consequences?**

According to the Lease Agreement, you must submit an [Intent to Vacate](#) form at least 30-days in advance of your vacate date. If you vacate within 30-days of notice, you lose your eligibility to receive back your housing deposit. If you would like to cancel your Lease Agreement early, then you are charged the full-month for the month in which you vacate (full semester for dorm students) and a 2-month early termination fee. For instance, if your lease ends July 31<sup>st</sup> and you submit an Intent to Vacate form on January 1<sup>st</sup> for vacating on February 15<sup>th</sup>, you will be eligible to receive back your deposit. Upon vacating on February 15<sup>th</sup>, you will be responsible for all of February (the month you vacated), as well as March and April's rent.

### **I am a current resident and would like to renew my Lease Agreement for the next academic year. What will the rates be for dorm rooms, apartments, and meal plans?**

Rates for the new academic year will be published on our [Housing page](#) in late spring or early summer. Please check our [Housing page](#) regularly for these updates. New rates will be communicated through your MBTS student email account with an invitation to renew your lease.

### **I read on my lease that I have a storage location. What does this mean and how do I access this?**

Every resident, except for those having patio storage, is assigned a supplementary storage space. Your lease identifies the building basement wherein you'll find a 10' x 10' storage space. When picking up your apartment key, you will also be issued a key to the basement where your storage space is located. You are responsible for providing your own lock for your individual storage space.

PROSPECTIVE RESIDENTS ON NEXT PAGE

## PROSPECTIVE RESIDENTS

**Will housing offers/assignments be postponed in the coming months due to the coronavirus?**

We do not anticipate postponing any of our summer move-ins. However, our institution's leadership will continue to assess all options and may decide to make a change to campus housing as the situation develops. If anything changes, we will relay said information to our applicants and residents through email and/or updates to the housing page.

**I am a potential resident for the fall semester. What will the rates be for dorm rooms, apartments, and meal plans?**

Rates for the new academic year will be published on our [Housing page](#) in late spring or early summer. Please check our [Housing page](#) regularly for these updates.

**I applied for a campus housing assignment recently, but I haven't heard anything yet.**

Once we receive a housing application, we send a confirmation email within 5-7 business days. All formal communication with students is done through your MBTS student email. Please check your student email regularly to stay current with confirmations, offers, and details concerning campus housing.

**I applied for a campus housing assignment. When will I receive an offer?**

Housing offers are contingent upon the following:

1. Date of application submission
2. Receipt of applicant's housing deposit
3. Applicant's place on the waiting list
4. Availability of units

We typically make housing offers 45-60 days prior to requested move-in dates. For instance, if someone submitted a complete application (with deposit) on January 1<sup>st</sup>, with a requested a move-in date of August 1<sup>st</sup>, you will likely receive an offer between June 1<sup>st</sup> and June 15<sup>th</sup>.

**What if I submit my application for housing and pay my deposit, but the seminary doesn't have anything available by my requested move-in date?**

Though we strive to accommodate the housing needs of all students submitting complete housing applications at least 6-months in advance of their housing needs, there are times where our vacancies may not meet the demand. Short-range requests within 6-months of need and incomplete applications (applications without deposits) must be flexible as we may be unable to accommodate the request. We typically maintain a waitlist but will do all we can to find you an on-campus option as they become available.

**PROSPECTIVE RESIDENTS CONTINUED ON NEXT PAGE**

**What if I submit my application for housing and pay my deposit, but I don't have the option to be flexible on my requested move-in date?**

On occasion, our available campus options may not meet your housing needs. Reasons could include:

1. Timing of your transition,
2. Availability of campus housing



3. Size of apartment needed
4. Any number of other reasons

Midwestern does not negotiate rates with area apartment complexes. However, [several complexes near campus](#) are happy to assist students with their housing needs. It's always best to have a Plan B or Plan C. If you're not able to be flexible on your requested move-in date, we recommend having an off-campus backup plan. If you would like to cancel your application at any time and receive your housing deposit returned, you may submit an [Application Cancellation](#) form.

**I applied for on-campus housing and paid my deposit, but I haven't received an offer and my requested move-in date is less than 30 days away or has already passed. Have I been removed from the waitlist?**

We do not remove students from our housing waitlist unless they have submitted an [Application Cancellation](#) form. If you have not received an offer and your move-in date is less than 30 days away, please complete the following:

1. Check your MBTS student email account to see if you've missed an email from us
2. Check with [Financial Services](#) office to ensure you have paid your housing deposit in full (\$100 for non-family, \$500 for families).
3. Ensure you submitted your application 6-months in advance of your requested move-in date

If you completed all of these, please send an email to [housing@mbts.edu](mailto:housing@mbts.edu) with your Name, ID Number, requested move-in date, and a brief summary of your situation.