REPORTING EMERGENCIES

Midwestern Baptist Theological Seminary

EMERGENCY: 911

Midwestern Seminary Security: 816-414-3836

You should call 911 in **ALL** emergencies

**EMERGENCY NOTIFICATION NUMBERS:**

Midwestern Seminary Security...........................................816-414-3836
Kansas City, MO Police, non-emergency.........................816-234-5540
KC Fire Station.................................................................816-784-9200
Poison Control.................................................................800-222-1222

**WHAT IS AN EMERGENCY?**

An emergency is any immediate threat to life and/or property that requires immediate response from police, fire or ambulance personnel. Your judgment often determines whether an incident is an emergency. If you consider a situation to be an emergency, then it is an emergency and the procedures in this booklet should be followed. **If in doubt, err on the side of safety!**

**WHEN REPORTING AN EMERGENCY:**

- Stay on the line with the dispatcher.
- Provide the address, location and a description of the emergency.
- Provide the phone number at your location.
- Provide a thorough description of the incident to ensure the appropriate resources are dispatched.

If you have an emergency, dial **“911.”** You do **NOT** need any coins to dial 911 from a pay telephone. Simply lift the handset and dial **“911.”**

After calling 9-1-1, contact Midwestern Seminary Security at 816-414-3836 to notify them of the emergency situation. Once the proper authorities are notified, the Emergency Notification System will be activated and messages sent if it is determined a significant emergency or dangerous situation exists.
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MIDWESTERN BAPTIST THEOLOGICAL SEMINARY
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PREPARE BEFORE AN EMERGENCY:
✓ Familiarize yourself with the Building Evacuation & Shelter Locations Reference Chart.
✓ Consider your work area for items that might cause injury during a storm or earthquake.
✓ Secure shelving and other items.
✓ Locate two nearest fire extinguishers, remembering

PASS:
Pull the pin.
Aim at base of fire.
Squeeze the trigger.
Sweep from side to side.

INDIVIDUALS WITH DISABILITIES:
✓ Inform Midwestern Seminary Security of your circumstance. Request emergency response accommodations with two escape routes, one with assistance and one without assistance.
✓ Find two or three co-workers, fellow students willing to help you in an emergency.