

## Advanced Standing

Matriculated (enrolled) students at Midwestern Baptist College, SBC may satisfy some course requirements for graduation through: college transfer credit; course substitutions and waivers; the College-Level Examination Program (CLEP); Advanced Placement (AP) Examinations; Credit by Examination; U.S. Military training and experiences as evaluated by the American Council on Education (ACE); and prior college level learning gained from work or personal experiences (DELAC).

Documentation of these alternate methods of meeting graduation requirements must be filed in the Registrar's Office prior to the beginning of the semester in which the student will graduate. If this documentation is not on file, the student's graduation date may be delayed. Students who are not enrolled at Midwestern are not eligible for any advanced standing credit. Awarding of any advanced standing credit is applicable toward graduation requirements at Midwestern and is not necessarily transferrable to other schools.

**College Transfer Credit.** Midwestern transfers a limited number of credit hours for courses taken at other accredited institutions. To be eligible for transfer, courses must: (1) be equivalent in content and requirements to courses in the Midwestern catalog; (2) meet a Midwestern degree requirement (i.e., only courses meeting a Midwestern degree requirement will be transferred and recorded on the student's permanent record/transcript), and (3) have a recorded grade of C- or higher.

Undergraduate students transferring coursework from an institution of higher education that is not accredited by a regional or institutional accrediting agency recognized by the Council for Higher Education Accreditation (CHEA) and/or the U.S. Department of Education (USDE) is subject to: (a) the student being accepted to Midwestern as a degree-seeking student, (b) the academic calendar, grading system, and the credentials of the transfer institution's faculty being evaluated and approved by the Registrar or the Dean of the College with the review of the Academic Policies Committee; (c) the course(s) being transferred meeting all other Midwestern transfer credit requirements; and (d) the credit not being immediately transferred and posted to the student's transcript but held "in escrow" until the student successfully completes 24 credit hours at Midwestern with a minimum GPA of 2.50, passes a minimum of three upper-level courses (courses numbered in the three- or four-hundreds), and passes at least one course from the Biblical/Theological Studies, General Education, and major components of the undergraduate degree program selected by the student.

**Course Substitutions and Waivers.** The faculty has prescribed required courses according to the purposes of the various degree programs; therefore, permission to substitute other courses for the required courses is an exception requiring special approval. A Course Substitution/Waiver Request form, obtained from the Registrar's Office, is to be completed and approval signatures obtained for each course for which a substitution or waiver is requested.

Approval is required from a professor who normally teaches the course and the student's academic advisor. If the course substitution or waiver is for a Biblical/theological studies or general education course, approval is also to be obtained from the Academic Policies Committee. If it is for a degree program major or concentration course, approval of the College Academic Dean is also required.

### **College-Level Examination Program (CLEP).**

The College-Level Examination Program (CLEP) is a program offered by the College Board of nationally standardized "credit by examination" that offers students the opportunity to earn college credit without enrolling in specific college courses. Midwestern's CLEP school code is **2346**. Testing locations, dates, and times may be found online at [www.collegeboard.com/student/testing/clep/about.html](http://www.collegeboard.com/student/testing/clep/about.html); by writing CLEP, P.O. Box 6600, Princeton, NJ 08541-6600; or by calling Ph: (800) 257-9558. To receive credit, students must earn a minimum score of 50 on the examination. Students earning a score of 50 on a foreign language examination will receive six hours of credit and, depending on the foreign language tested, earning a score of 59 to 63 will receive 12 hours of credit.

### **Advanced Placement (AP) Examinations.**

Students who complete a College Board Advanced Placement (AP) examination with a score of 3.0 or higher may receive transfer credit toward their degree program. Students take the Advanced Placement exams at their high schools. Official College Board AP examination scores should be submitted with the application for admission. Midwestern's AP school code is **6441**. Information about obtaining AP scores may be found online at [www.collegeboard.com/student/testing/ap/exgrd\\_rep.html](http://www.collegeboard.com/student/testing/ap/exgrd_rep.html); by writing AP Services, P.O. Box 6671, Princeton, NJ 08541-6671; or by calling (609) 771-7300 or (888) 225-5427 (toll-free in the U.S. and Canada).

### **Credit by Examination.**

Midwestern's Credit by Examination program offers qualified students the opportunity to earn up to 30 credit hours toward completion of the bachelor's degree from Midwestern. Credit awarded by Midwestern for

Credit by Examination does not satisfy the 30 credit hour undergraduate residency requirement and is generally not transferable to other institutions.

Only currently enrolled undergraduate degree-seeking students are eligible to take a Midwestern Credit by Examination. A \$35 per credit hour testing fee will be charged for each Credit by Examination taken. Credit by Examination will not be awarded for courses that are prerequisites to those for which college credit has already been earned, or for any course for which credit has already been earned or for which transfer credit has been received. Students may not take a Credit by Examination for a course in which they are currently enrolled.

A modified syllabus providing an overview of the course contents (i.e., course description, course objectives, textbooks, and course requirements) may be obtained from the College Academic Dean's Office. A more detailed study guide for the Credit by Examination is given to the student one week before taking the examination. If the student does not take the examination within eight days of receiving the study guide, the option of testing out of that course is forfeited. The study guide, and copies made of any parts thereof, is to be surrendered at the time of the scheduled examination. The College Academic Dean's Office will notify the student and the Registrar's Office of the result. If the student passes the examination, a 'P' (passing grade) for that course is noted on the student's transcript; the credit does not affect the student's grade point average, but does count as hours earned toward graduation. If the examination is failed, the student will be required to take that course and will not be given the opportunity to retake the qualifying examination. Because courses are offered on a rotating basis, the student is responsible to ensure that the qualifying examination is taken early in the student's degree program; leaving ample time to take the required course if needed.

Students desiring to test out of a course are to obtain an Application for Credit by Examination from the College Academic Dean's Office. A separate form is to be completed for each course for which an application for credit by examination is made. The completed form is to be submitted to the College Academic Dean's Office for the examination to be scheduled.

A maximum of nine credit hours may be earned through Credit by Examination from the Biblical/Theological Studies component courses listed below. Additional hours may be earned from the General Education component courses listed below up to the maximum of 30 credit hours of combined Biblical/Theological Studies and General Education component hours.

### **Biblical/Theological Studies**

BS202	Biblical Interpretation	3 hrs
BS320	The Pentateuch	3 hrs
BS350	The Gospels	3 hrs
HT350	Christian Doctrine I	3 hrs
HT351	Christian Doctrine II	3 hrs

### **General Education**

BS101	Survey of Old Testament Literature	3 hrs
BS102	Survey of New Testament Literature	3 hrs
BS205	Historical Geography of the Bible	3 hrs
GE101	English Composition I	3 hrs
GE102	English Composition II	3 hrs
GE125	Basic College Mathematics	3 hrs
GE201	Introduction to Computers	3 hrs
GE235	Marriage and Family	3 hrs
GE240	World Literature	3 hrs
GE320	Introduction to Business and Finance	3 hrs
HT101	Christianity and the Western World	3 hrs
HT401	Worldviews	3 hrs
HT410	Christian Ethics	3 hrs
HT420	Introduction to Philosophy	3 hrs
MU301	Introduction to Music in the Church	3 hrs

### **U.S. Military Training and Experiences.**

Midwestern recognizes and awards credit for military service training that the student has satisfactorily completed and for which Midwestern has an equivalent course. This military training is evaluated using the American Council on Education's (ACE) *Guide to the Evaluation of Educational Experiences in the Armed Services*. To receive credit, the student must provide the Registrar's Office with the military documents needed to evaluate the student's military training.

### **Credit for Prior College-Level Learning through Documented Experiential Learning Acquisition (DELAC).**

Midwestern's Documented Experiential Learning Acquisition (DELAC) program permits students to request to receive undergraduate credit for college-level learning through experiences that have occurred outside the formal classroom setting. Credit awarded through the DELAC program is limited to students enrolled in the MACCEL degree program. Through this program, MACCEL students have the opportunity to demonstrate that they have achieved theoretical understanding in a given subject, which is comparable to the learning typically developed during a traditional college course. DELACs are evaluated by faculty with expertise in the subject area of the DELAC.

A fully developed and researched DELAC requires a significant amount of time and effort to write. Instructions and guidelines for writing a DELAC are contained in a manual available in the College Academic Office. To most effectively plan degree completion strategies, students should submit DELACs early in the student's degree program.

The awarding of Credit for Prior College-level Learning provides students with meaningful and consistent assessments of extra-institutional learning while adhering to quality standards determined by Midwestern Baptist College, SBC, its accrediting agencies, and the Council for Adult and Experiential Learning (CAEL). In doing so, Midwestern validates the richness and diversity of environments in which adults can pursue meaningful college-level learning.

### **Dual Enrollment as a High School Student**

A high school student is considered as any prospective student under the age of 18 that has not yet graduated from high school or earned a GED. High school students may enroll in classes at Midwestern prior to completion of high school provided all of the following conditions are satisfied:

- The student must enroll as a non-degree seeking student.
- The student must have and maintain a high school Grade Point Average of at least a 3.0 on a 4.0 scale.
- The student must be at least 17 years old and have junior status by the first day of the Midwestern class.
- The student may not take more than six credit hours of college classes during any one semester.
- The student is limited to enrolling in 100 level (freshmen level) college courses.

Appeals for exceptions may be made in writing to Midwestern's College Admissions Committee.